



DATE: May 16, 2019

TIME: 5:00pm

MEETING LOCATION: 4207 Spring Gardens Rd., La Mesa, CA 91941

CALL-IN PHONE NUMBER: (515) 604 - 9551 Meeting ID: 782197

NOTICES / INFORMATION

Copies of the agenda materials are available in the Principal's office. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and that are distributed to a majority of board members less than 72 hours prior to the meeting are available for public inspection at the above address in the Principal's office.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a board meeting, please contact the Principal's office at (619) 462-1853. Timely notification prior to a meeting will enable the administration to make reasonable arrangements to ensure accessibility.

PUBLIC COMMENTS / PERSONS ADDRESSING THE BOARD

The board meeting follows the rules of decorum. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda that are within the jurisdiction of the Board. The Board shall take no action or have discussion on any item not appearing on the posted agenda, except authorized by law. Furthermore, the Board may respond to the public by referring the comment / question to the Principal for a response or by asking the Principal to report back to the Board concerning the matter.

- I. **Call to Order**

- II. **Roll Call of Board**
 - a. Mr. Scott Kilian
 - b. Ms. Bree Ojeda
 - c. Dr. Nancy Rohland
 - d. Ms. Alexandra Shalom
 - e. Mr. Jerry Lecko

III. Routine Business

- a. Approval of the agenda
 - i. Motion:
 - ii. Second:
 - iii. Vote:

- b. Approval of the minutes: Approval of the minutes, as amended to include background information for action item B, from the Special Board Meeting, April 12, 2019
 - i. Motion:
 - ii. Second:
 - iii. Vote:

- c. Approval of the minutes: Approval of the minutes from the Regular Board Meeting, April 23, 2019
 - i. Motion:
 - ii. Second:
 - iii. Vote:

- d. Public Comment
 - i. For items not on the agenda, audience members may address the Board during “Comments from the Public.” When recognized by the Board Chairman, please state your name. Each speaker will have up to three (3) minutes to address the board and a maximum of twenty (20) total minutes will be given to any item. The Board President may extend the speaking time at his/her discretion. Please understand that the Board does not take action on non-agendized items.

IV. Information Reports / Presentation

- a. Budget Updates, by Eileen Logue of CSMC
- b. School and Operational Updates, by Alexis Lazzaretti, Interim Principal
- c. NUA Sparrow Instructional Staff Report
- d. NUA Sparrow Board update on correspondence with LMSV district

V. Closed Session

- a. Conference with Real Property Negotiators.
Property: 4207 Spring Gardens Rd., La Mesa, CA 91941.
Agency negotiator: Alexis Lazzaretti, Interim Principal
Negotiating Parties: NUA Sparrow and La Mesa Adventist Church
Under negotiation: Additional facilities
- b. Public Employee Performance Evaluation (Gov. Code § 54957(b)) Title: Interim Principal

VI. Open Session/ ACTION ITEMS

1. Item: Approval to set the date for the June Regular Board meeting to June 13, 2019 at 5:00pm.
Presenter: Bree Ojeda
Recommended Action: Approve
Background: NUA Sparrow must approve the budget for FY 19-20 and submit it to the authorizer by June 15, 2019. Holding the June regular meeting early, on June 13th, will allow us the opportunity to pass the budget in time to meet that deadline.

Motion:
Second:
Vote:
2. Item: Approval to adopt the Restated Bylaws of NUA Sparrow
Presenter: Bree Ojeda
Recommended Action: Approve
Background: Pursuant to the La Mesa-Spring Valley School District's request dated April 24, 2019, these Restated Bylaws are proposed to conform to the revised Articles of Incorporation and governance structure of NUA Sparrow moving forward. Upon approval of the Restated Bylaws by the NUA Sparrow board, the Restated Bylaws will be provided to the National University Academy, Inc. board of directors for approval pursuant to Article XVII of the current Bylaws, will be provided to the District, and will be posted on the school's website in accordance with the MOU between NUA Sparrow and the District.

Motion:
Second:
Vote:
3. Item: Approval of internal organizational structure as of July 1, 2019
Presenter: Bree Ojeda
Recommended Action: Approve
Background: As part of the plan to fully migrate operations to NUA Sparrow as of July 1, 2019, the board will consider and approve NUA Sparrow's internal organizational structure and key positions for the upcoming school year.

Motion:
Second:
Vote:

4. Item: Approval of job descriptions
Presenter: Bree Ojeda
Recommended Action: Approve
Background: As part of the plan to fully migrate operations to NUA Sparrow as of July 1, 2019, the board will consider and approve DRAFT job descriptions for the key position(s) that will report to the Board in the upcoming school year.
- Motion:
Second:
Vote:
7. Item: Approval of a contract for employee health insurance effective July 1, 2019.
Presenter: Alexis Lazzaretti
Recommended Action: Approve
Background: NUA Sparrow offers health insurance to eligible employees. This is currently being offered through National University's human resources department. NUA Sparrow must enter into an independent contract with a health insurance provider effective when it assumes full operations on July 1, 2019.
- Motion:
Second:
Vote:
9. Item: Approval of liability insurance policies – (general liability, auto liability, worker's compensation, professional liability to include directors and officers, and bodily injury and property) - effective July 1, 2019.
Presenter: Alexis Lazzaretti
Recommended Action: Approve
Background: Article I,. Section i of NUA Sparrow's MOU with the La Mesa Spring Valley School District outlines the types and amounts of liability insurance that NUA Sparrow is required to have. Additionally, the Adventist Community Church requires additional insurance from its lessees. The types and amounts of insurance required are:
- Comprehensive or commercial general liability not less than \$3million (district)
 - Comprehensive or business automobile liability not less than \$1million (district)
 - Worker's Compensation including employment practices coverage not less than \$1million (district)
 - Professional liability (Errors and Omissions) including employment practices and directors' and officers' coverage not less than \$1million (district)
 - Bodily injury and property not less than \$2million (Adventist Community Church)

Motion:

Second:

Vote:

10. Item: Approval of a contract for IT services effective July 1, 2019.

Presenter: Alexis Lazzaretti

Recommended Action: Approve

Background: NUA Sparrow currently receives IT services through NUA and must enter into an independent contract when it assumes full operations on July 1, 2019.

Motion:

Second:

Vote:

V. Adjournment